#### Form No. MR-3

# Secretarial Audit Report

For the Financial Year Ended March 31, 2021

[Pursuant to section 204(1) of the Companies Act, 2013, and Rule No. 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014]

To,

The Members.

# Thermax Babcock & Wilcox Energy **Solutions Private Limited**

Dhanraj Mahal, 2<sup>nd</sup> Floor, Chhatrapati Shivaji Maharaj Marg, Near Regal Cinema, Colaba Mumbai - 400039

We have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by Thermax Babcock & Wilcox Energy Solutions Private Limited (CIN: U29253MH2010PTC204890) (hereinafter called "the company"). Secretarial audit was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing our opinion thereon.

Based on our verification of the company's books, papers, minute books, forms and returns filed and other records maintained by the company, and the information provided by the company, its officers, agents and authorised representatives during the conduct of secretarial audit, we hereby report that in our opinion, the company has, during the audit period, covering the financial year ended on March 31, 2021, complied with the statutory provisions listed hereunder and also that the company has proper Board processes and compliance mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

We have examined the books, papers, minute books, forms and returns filed and other records made available to us and maintained by the company for the financial year ended on March 31, 2021, according to the provisions of:

1. The Companies Act, 2013, (the Act) and the rules made there under:

- 2. The Securities Contracts (Regulation) Act, 1956, (SCRA) and the rules made thereunder; (Not applicable to the company)
- 3. The Depositories Act, 1996, and the Regulations and Bye-laws framed thereunder; (Not applicable to the company)
- 4. Foreign Exchange Management Act, 1999, and the rules and regulations made thereunder; (Not applicable to the company)
- 5. The following regulations and guidelines prescribed under the Securities and Exchange Board of India, 1992, (SEBI Act); (Not applicable to the company)
  - (a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011; (Not applicable to the company)
  - (b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992; (Not applicable to the company)
  - (c) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009; (Not applicable to the company)
  - (d) The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999; (Not applicable to the company)
  - (e) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; (Not applicable to the company)
  - (f) The Securities and Exchange Board of India (Registration to an Issue and Share Transfers Agents) Regulations, 1993; (Not applicable to the company)
  - (g) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009; (Not applicable to the company)



- (h) The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998;(Not applicable to the company)
- 6. Other laws specifically applicable to company have substantially complied with.

We have also examined compliance with the applicable clauses of the following:

- Secretarial Standards issued by The Institute of Company Secretaries of India with respect to board and general meetings;
- (ii) The Listing Agreements entered into by the Company with BSE Limited and National Stock Exchange of India Limited read with the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

(Not applicable to the company)

During the period under review, the company has complied with the provisions of the Act, rules, regulations, guidelines, standards etc. mentioned above.

We further report that The Board of Directors of the company is duly constituted with proper balance of executive directors and non-executive directors. The changes in the composition of the Board of Directors that took place during

the period under review were carried out in compliance with the provisions of the Act. Adequate notice is given to all directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting. All the decisions are carried through majority.

We further report that there are adequate systems and processing the company commensurate with the size and operations of the company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

# For Anurag Vyas & Associates

Company Secretaries

#### Anurag S. Vyas

UDIN: A041824C000207770

Date: April 29, 2021

Place: Pune

**Note:** This report is to be read with our letter of even date which is attached as "ANNEXURE-A" and forms an integral part of this report.

#### **ANNEXURE-A**

To,

The Members.

# Thermax Babcock & Wilcox Energy **Solutions Private Limited**

Our report of even date is to be read along with this letter.

- 1. Maintenance of secretarial records is the responsibility of the management of the company. Our responsibility is to express an opinion on these secretarial records based on our audit.
- 2. Due to the lockdown situation arises out of COVID-19 pandemic; we are not able to verify original physical records kept with the office of the company. Hence we have relied upon the copies of documents received through emails from the officers of the company.
- 3. We have followed the audit practices and processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the secretarial records. The verification was done on the sample test basis to ensure that correct facts are reflected in secretarial records. We believe that the processes and practices, we followed provide a reasonable basis for our opinion.
- 4. We have not verified the correctness and appropriateness of financial records and books of accounts of the company.
- 5. Wherever required, we have obtained the management representation about compliance of laws, rules and regulations and happenings of events etc.
- 6. The compliance of provisions of Corporate and other applicable laws, rules, regulations, standards is the responsibility of the management. Our examination was limited to the verification of procedures on sample test basis.
- 7. The Secretarial Audit Report is neither an assurance as to the future viability of the company nor of efficacy or effectiveness with which the management has conducted the affairs of the company.

# For Anurag Vyas & Associates

Company Secretaries

# Anurag S. Vyas

UDIN: A041824C000207770

Date: April 29, 2021

Place: Pune



This page is intentionally left blank